



East Suffolk Lines Community Rail Partnership

BOARD MEETING & ANNUAL GENERAL MEETING Notes

Date:	Thursday 28 June 2018
Place:	Wolsey Meeting Room, Ground Floor, Suffolk County Council, Endeavour House, Ipswich, Suffolk IP1 2BX
Times:	14.00 – 16.00
Invited:	<p>Aaron Taffera – AT Chair of ESLCRP Board & Chair, Line Group South Carolyn Barnes – CB East Suffolk District Councils Graham Elliott – GE Chair, Line Group Michael Newsham – MN Ipswich Borough Council Paul Oxley – PO Greater Anglia TOC Paul Haynes – PH Greater Anglia James Bradley -JB Network Rail James Reeve – JR Greater Anglia TOC Tracey Vobe TV- Suffolk County Council Martin Halliday - MH ESLCRP Officer Graham Newman – GN Chair, Line Group East Paul Webster – PW Operations Manager South, ACoRP (Association of Community Rail Partnerships)</p>

Item No.	Item Description	Action
1.	<p>Welcome and Introductions. Receipt of apologies.</p> <p>The first part of the meeting being the AGM was open with John Fisher attending as Lines Group South representative.</p> <p>Apologies received from Paul Haynes, Paul Webster. Aaron welcomed James Bradley from Network Rail, attending for the first time whilst a successor to Joseph is appointed.</p>	
2.	<p>Declarations of Interest</p> <p>GN is also Chair of Felixstowe Travel Watch MH is a director of Station Regeneration East CIC (set up to complete the Lowestoft project) and also undertaking some interim work for Community Rail Norfolk.</p>	
3.	<p>Election of Officers</p> <p>AT stepped down as chair, MH asked for nominations, AT was nominated to continue in the role and this was unanimously agreed. TV who represents on behalf of SCC stepped down as Vice Chair and was nominated to continue, this was also unanimously agreed.</p>	

4.		Approval of notes from last meeting Agreed as presented.	
5.		Matters Arising MH reported that Waveney MP, Peter Aldous had successfully raised funds to allow NR to undertake a study into line speed, historic restrictions and potential for freight via Lowestoft and the Sizewell route. Peter was grateful for the provisional offer of financial support from the CRP.	
6.		Financial Update 4K Wherry Lines Contribution for Lowestoft Project has been received but is not yet shown on the budget. TV to discuss with SCC Accounts. Substantial amounts now due to be attributed to the Lowestoft project, a separate heading to be made. SCC contribution shown twice due to delayed payment from previous year. IBC contribution payment has been raised by MN, TV to raise invoice relating to East Suffolk Councils (still need to be made out to SCDC and WDC but can be sent via Waveney). MH has provided full schedule of expenditure and income and happy to re supply if required.	TV
7.		Chair update In addition to his previously circulated information, AT presented a short annual report video reflecting the past years achievements and other partner activities along the East Suffolk Routes. AT to upload to YouTube enabling MH to share on Social media.	AT /MH
8.		ESLCRP Officer update In addition to previously circulated information, MH explained more in relation to the award nomination submissions which had been produced.	

9.		<p>TOC Update</p> <p>Passenger numbers had reached a record high with over 40k increase over recent years despite disruption by freight, engineering works and bad weather. With over 940,000 journeys it is hoped that the 1m mark will be achieved soon.</p> <p>The role out of Ticket Vending Machines continues with all ESL & Felixstowe line stations included. Brampton will receive one although GA has special dispensation to exclude Berney Arms on the Wherry Route due to low footfall and lack of electric and other required services.</p> <p>GA were undertaking internal planning in relation to the new timetable and this would be scheduled for consultation in due course. With no major changes anticipated across the network a similar situation to the recent problems in the north is not envisaged.</p> <p>New rolling stock being produced for regional and mainline services in Switzerland continues apace. MH, PO and PH were among a recent delegation to visit the Stadler Factory in Zurich to see the first completed unit – these units are now undergoing extensive testing in Poland prior to full fit out. MH confirmed he was extremely impressed with what he had observed.</p> <p>This concluded the open part of the meeting and AT thanked John Fisher for attending.</p>	
10.		<p>Beccles Station Forecourt Update</p> <p>Several meetings had taken place and it appears that the unofficial building development was being removed with foundations recently demolished. It is not yet known if the gardens built on the pathways would also be cleared. Although apparent that much effort has gone into finding an amicable settlement, this is now unlikely and the land is being returned. GA hope to resurface and install maximum passenger parking and adequate enforcement in due course. It was pointed out that the lack of a safe pedestrian route remains a concern.</p>	
11.		<p>Saxmundham Station Fire Update</p> <p>A report has been received relating to the structure of the premises and this is being investigated with the asset team. A request made to reposition the help point which was located in an area behind temporary safety fencing had been agreed and carried out.</p> <p>It is hoped that painting over the Windows carried out by the former tenant will be removed once access is safe.</p> <p>The ESLCRP, ESTA and the local authorities will be consulted further once a decision is made in relation to the remaining structure.</p>	

12.		<p>Network Rail Update</p> <p>Following Joseph Chroston-Bell moving to a new role, James Bradley attended. A successor to Joseph is due to commence in the role soon. JB offered to arrange for the appropriate person to attend future or separate meetings in relation to specific issues raised by the CRP. MH to send details of outstanding queries relating to the wider Lowestoft site. James was able to explain his role and aspirations to coordinate various key projects currently in either operation or development. NR looking at enhancements to Haughley Junction and potential review in relation to the Great Eastern Mainline.</p>	MH/JB
13.		<p>Action Plan</p> <p>NB: Several regular topics are now included within this section. The updated action plan was distributed prior to the meeting. It was reported that a number of key elements had been achieved with Beccles Shelter, WM Bike Shelter among them. At WM just the picket fencing is required.</p> <p>The through ticketing to Aldeburgh should be on stream in mid July, a media call will take place in due course as will a media call for the recently published walks book.</p> <p>AT again mentioned to GA that DRS had no issue with the removal of unused freight paths on the Leiston Branch which could in turn allow a clock facing timetable. PO to discuss this with Train Planning. MH had held meetings with SWT and GA in relation to discounted tickets and the adoption and subsequent branding of Oulton Broad South in relation to the Carlton Marshes Nature Reserve. MH has to work up a grant application for the branding aspect in due course.</p>	
14.		<p>Line Group Updates:</p> <p>North</p> <p>GE was pleased that substantial items such as the shelter, groundworks and fencing have been complete. There is frustration relating to the lack of rigid rubbish bins that are allowing vermin to rip bags and spread rubbish. The railway cannot permit rigid bins for security reasons and MH confirmed that dialogue has taken place between GA and the CRP in relation to the suggested perspex tube style used at one station in the South East. It was confirmed that these are not permitted. MH has secured permission to place rigid bins outside of the station should GE wish to have these.</p> <p>South</p> <p>AT confirmed that the GDPR exercise had been completed and that this had been done on behalf of the entire CRP and all three line groups. Anyone that has not responded will now be removed from any data held. A comment from a line group member dismissing the importance of GDPR rules was confirmed as incorrect and not CRP policy.</p> <p>East</p> <p>Mural and welcome sign in place. Still investigating new planters. Idea to add totem on main road not progressed. Still awaiting double arrow sticker for COOP monolith. PO to chase GA Marketing. FTW would not be operating a Seaside Special event this year due to difficulties in obtaining a suitable bus, the previous combined open top bus being unavailable due to new regulation. TVM at Felixstowe still not working properly, some network issues have been reported but it appears the failure rate is decreasing.</p>	PO
15.		Any other urgent business	

16.		Date and locations of future 2018 meetings The next meeting will be at SCC Ipswich on Sept 27 as previously advised.	
	16.00	Close	